

CHARGE Anywhere[®] for Android™

Note: Default Password: 12345678

DOWNLOAD

(URL is provided at the time of purchase)

Launch Web Browser

Enter provided URL

Select link to download application.

(Download history is displayed)

Select chargeanywhere.apk and install.

Note: If unable to install, enter:

Settings → Applications

Check "Unknown Sources"

REGISTRATION

Open CHARGE Anywhere application.*

Enter: License #

Enter: Phone #

Press: Submit

(Registration number and license are provided at the time of purchase. Once these are entered, you are ready to start using CHARGE Anywhere)

ENABLING QUICKBOOKS[®] INTEGRATION

Press: Config

Press: Setup

Press: Optional Prompts

Check "QB Integration:"

Press: Save

Note: QuickBooks[®] Integration will now be enabled. Additional purchase may be required.

*The first time the application runs, you will see a Contact screen which allows you to call or e-mail customer support directly from your phone should you require any first-time user assistance.

Note: After initial setup, if Bluetooth connection is lost, you can do a quick repair by tapping the center star 3 times quickly from the main menu of the application. If done correctly, the phone should vibrate before reconnecting to the printer.

PAIRING BLUETOOTH CARD READER/PRINTER FOR APPLICATION USE

Phone and printer must be powered on.

From Home screen, press Menu key.

Press: Settings

Press: Wireless Controls

Press: Bluetooth Settings

Press: Scan for Devices

Select: "P25"

Type in Pin: Under Lid or Paper Roll

Phone will show "Pair with this Device" if pin entry was successful. To continue pairing process, enter CHARGE Anywhere application.

Press: Config

Press: Setup

Press: Peripheral Devices

Press: Add Device

Choose Paired Printer

Note: List of paired devices will be shown including the Card Reader and Printer.

Check which device options to enable.

Note: Some devices have multiple functions.

Press to save: Set

Enabled device will be listed and ready to edit if needed.

INDUSTRY-SPECIFIC OPTIONAL PROMPTS

[Depending on industry-specific setup options, these prompts may display during sale transactions]

Clerk #: Naming Options: Clerk#, Driver#, Operator#, Employee#, Vendor#, Server Id, Bartender Id, Waiter Id.

Invoice #: Naming Options: Invoice#, Ticket#, Job#, Order#.

Tax Prompt:

Tip Prompts:

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CHARGE Anywhere[®]

Empowering Payments[®]

FOR TECHNICAL SUPPORT

Phone: 1-800-211-1256, Option 1

E-mail: support@chargeanywhere.com

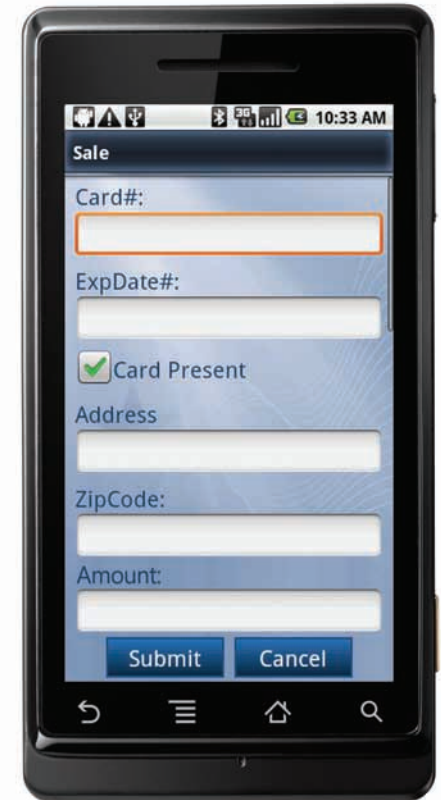
Web: www.chargeanywhere.com

Rev. 1.0 - 0510

CHARGE Anywhere[®]

for Android™

RETAIL



Supports Android OS 1.5 and higher.

AUTHORIZED DEALER

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QUICK SALE

From Main Menu

Swipe Card*

Enter Sale Amount

Press:

[Phone connects to host for authorization]
See Receipt Printing & Signature Capture

SALE

Press:

Press:

Press:

Swipe Card* or

Enter Card #: _____
Enter Exp Date: _____
Card Present: Yes or No
Enter Address: _____
Enter Zip Code: _____

Enter Sale Amount

Press:

[Phone connects to host for authorization]
See Receipt Printing & Signature Capture

RECEIPT PRINTING

Signature Receipt Automatically Prints

SIGNATURE CAPTURE

Signature Capture Screen appears.

Customer places their signature on screen

Press:

[Customer's Signature is saved with the transaction]

Press:

[Signature Capture is bypassed]

RETRY

Press:

Press:

Press:

Enter Transaction ID: _____

Press:

Press Menu key:

----- or -----

Press:

Press:

Select the desired transaction.

Press Menu key:

[Phone connects to host for authorization]
See Receipt Printing & Signature Capture

VOID

Press:

Press:

Press:

Enter Transaction ID: _____

Verify card info/transaction amount.

Press Menu key:

----- or -----

Press:

Press:

Select transaction to void.

Verify card info/transaction amount.

Press Menu key:

[Phone connects to host and response is displayed]

Note: Signature Capture is automatically enabled on all touch screen devices.

* Option is available if the device is connected to a compatible printer.

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AUTH ONLY

Press:

Press:

Press:

Swipe Card* or

Enter Card #: _____
Enter Exp Date: _____
Card Present: Yes or No
Enter Address: _____
Enter Zip Code: _____

Enter Authorization Amount.

Press:

[Phone connects to host for authorization]

COMPLETING AUTH ONLY

Press:

Press:

Select the transaction to be submitted.

Verify card info / transaction amount

Press Menu key:

Enter Sale Amount:

[Phone connects to host and response is displayed]

RETURN

Press:

Press:

Press:

Swipe Card* or

Enter Card #: _____
Enter Exp Date: _____

Enter Return Amount

Press:

[Phone connects to host and response is displayed]

FORCE

Press:

Press:

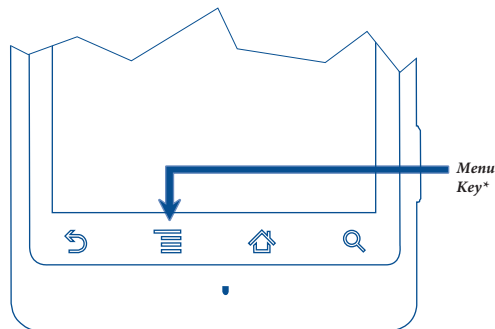
Swipe Card and Enter Approval Code:

----- or -----
Enter Card #: _____
Enter Exp Date: _____
Card Present: Yes or No
Approval Code: _____
Enter Address: _____
Enter Zip Code: _____

Enter Force Amount:

Press:

[Phone connects to host for authorization]
See Receipt Printing



* Menu and other key icons, along with placement, may vary among Android phones.

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ENABLING OFFLINE MODE

Press:

Press:

Press:

Check "Offline Enabled":

Press:

[Phone enters offline mode when checked]

Note: Phone will not provide live authorizations

SALE IN OFFLINE MODE

Enable Offline Mode as described above.

Press:

Press:

Press:

Swipe Card* or

Enter Card #: _____
Enter Exp Date: _____
Card Present: Yes or No
Enter Address: _____
Enter Zip Code: _____

Enter Sale Amount

Press:

Note: Phone will not provide live authorizations

VIEWING OFFLINE TRANSACTIONS

Press:

Press:

Scroll to the desired transaction.

Select the transaction.

[Details of the transaction will display]

SENDING AN OFFLINE TRANSACTION

[Ensure the phone is NOT in offline mode]
See: Disabling Offline Mode

Press:

Press:

Select the desired transaction.

Press Menu key:

[Phone connects to host for authorization and prints a receipt]

SENDING ALL OFFLINE TRANSACTIONS

Press:

Press:

Press Menu key:

[Phone sends transactions and processes receipts one at a time]

DISABLING OFFLINE MODE

Press:

Press:

Press:

Uncheck "Offline Enabled":

Press:

[Phone leaves offline mode when unchecked]

Note: Phone enters online mode and will now provide live authorizations