

Restaurant

Quick Reference Card For Omni 3200 & 3210 Terminals

Sale (SWIPED)

Swipe Card or Press:

Choose Card:
Credit:

Debit:

Server ID#:

Enter Amount:

Sale (MANUAL)

For Sale Press:

Enter Account #:

Choose Card:
Credit:

Debit:

Exp Date (MM/YY):

Card Present:
Yes:

No:

V-Code:

Server ID#:

Amount \$:

Zip Code:

****Purchase Card Info Only**

Debit

Swipe Card or Press:

Choose Card:
Credit:

Debit:

Server ID#:

Enter Amount:

Tip Amount:

Enter Pin #:

Void

Press:

Press:

Void Last Transaction?
No:

Yes:

*If No Retrieve by
Account # or Invoice #*

For Account # Press:

For Invoice # Press:

*Amount of Sale will Display, press F1
To Cancel or F2 to Confirm Void.*

Authorization Only

Press 1 Time:

Authorization Press:

Swipe or Enter
Account #:

Choose Card:
Credit:

Debit:

Exp. if Manual:
(MM/YY)

Server ID:

Amount \$:

Tip Adjust

Press:

Retrieve By:

Press:
Invoice:

Next:

New Tip Amount:

To Exit, Press:

Refund

Press:

For Refund Press:

Password:

Swipe or Enter
Account #:

Choose Card:
Credit:

Debit:

Server ID #:

Enter Amount:

Print Customer Copy?:
Yes:

No:

****Purchase Card Info Only**

Force

Press:

To Force Press:

Swipe or Enter
Account #:

Exp. if Manual:
(MM/YY)

Server ID #:

Enter Amount:

Enter 6 Digit
Approval Code:

Totals Report

Press: **Reports**

Press: **F1**

Report Will Print

Details Reports

Press: **Reports**

Select Report: **F2**

Report Will Print

Settlement

Press: **F4**

To Confirm
Batch Press: **Enter**

Reprint

Press **Reprint**

For Last Receipt: **F1**

Printing...

For Any Receipt: **F2**

Invoice #: **Enter**

Printing...

Batch Review

If Adjust is Selected:

F1 Amount **Enter** New Amount

F2 Tip **Enter** New Tip

F3 Server **Enter** New Server

F4 Approval **Enter** New Approval Code

AVS Response Codes

VISA Description

- Y Yes - Exact Match on Address and Zip.
- A Address Matches, Zip Code Does Not.
- Z Zip Code Matches, Address Does Not.
- N Neither Address nor Zip Code Match.
- U Address Information Unavailable, or Issuer Does Not Support AVS.
- R Retry - Issuer's System Unavailable or Timed Out.
- E Error - Transaction Ineligible for AVS or Edit Error Found.
- S AVS Not Supported by Issuer.

Error Messages

BAD CARD NUMBER 503 :	Account number length is invalid, contains non-numeric characters.
BAD CARD TYPE 504 :	Card type is invalid, check the account number and retry transaction.
INVALID AMOUNT 507 :	Invalid transaction amount, verify the amount of sale and retry transaction.
CALL HELP CENTER 539 :	Error occurred on the Host System please contact Help Desk. (1-800-865-1164).
RETRY-COMM ERROR 544 :	Error occurred when uploading Batch, retry batch upload.
AUTH-DECLINED 200 :	Request another form of payment,
AUTH-DECLINED 222 :	Request another form of payment,
LOST OR STOLEN CARD 215 :	The card was reported lost or stolen by the Cardholder.
NO ANSWER :	The terminal does not detect a carrier tone from the Host.
NO CARRIER :	The terminal does not detect a carrier tone from the Host.
CALL VOICE OPERATOR :	Contact Visa/Master Card voice authorization.

Instructions of Using MC/VISA Voice Authorization Line

DIAL	1-800-897-7530
ENTER MERCHANT ID #	Enter your merchant ID number (exp.8990000) followed by the pound sign to confirm.
ENTER ACCOUNT #	Enter credit card number followed by the pound sign to confirm.
ENTER EXPIRATION DATE	Enter EXP DATE (MM/YY) followed by the pound sign to confirm.
ENTER TRANSACTION AMOUNT	Enter amount of sale.
PROCESSING.....	Six digit authorization number is issued.

WARNING

Please note that when obtaining an authorization number using the voice authorization line the sale is not automatically deposited to your account. The sale must be manually entered (FORCE/OFFLINE) to your terminal for the sale to be batched/deposited to your account.