

CREDIT CARD SALE

TERMINAL DISPLAY	ACTION
"CREDIT....SALE ACCOUNT?"	Swipe the credit card, or manually key in the account number and expiration date.
"CREDIT....SALE AMOUNT?"	Enter amount of sale (no need to press decimal) and press <ENTER>.
"DIALING, PROCESSING, APPROVED"	Receipt prints. Terminal returns to original prompt, "CREDIT....SALE, ACCOUNT?"

MANUALLY KEYED SALE WITH AVS OPTION

TERMINAL DISPLAY	ACTION
"CREDIT....SALE ACCOUNT?"	Manually key in the account number and expiration date.
"CREDIT....SALE AMOUNT?"	Enter amount of sale (no need to press decimal) and press <ENTER>.
"ENTER ZIP CODE"	Enter customer's zip code (billing address).
"ENTER ADDRESS"	Enter number address <i>only</i> .
"DIALING, PROCESSING, APPROVED"	Receipt prints. Terminal returns to original prompt, "CREDIT....SALE, ACCOUNT?"

RETURN

TERMINAL DISPLAY	ACTION
"CREDIT....SALE ACCOUNT?"	Press the <RETURN> key.
"CREDIT...RETURN ACCOUNT?"	Swipe the credit card, or manually key in the account number and expiration date.
"CREDIT...RETURN AMOUNT?"	Enter amount of return (no need to press decimal) and press <ENTER>.
"DIALING, PROCESSING, APPROVED"	Receipt prints. Terminal returns to original prompt, "CREDIT....SALE, ACCOUNT?"

VOID

TERMINAL DISPLAY	ACTION
"CREDIT....SALE ACCOUNT?"	Press the <VOID> key. The following transactions can be voided: CREDIT CARD SALE, FORCED SALE, RETURN
"CREDIT...VOID/SALE ACCOUNT?"	Swipe the credit card, or manually key in the account number and expiration date.
"CREDIT...VOID/SALE AMOUNT?"	Enter amount of return (no need to press decimal) and press <ENTER>.
"APPROVED OFF LINE"	Receipt prints. Terminal returns to original prompt, "CREDIT....SALE, ACCOUNT?"

FORCED CREDIT CARD SALE

TERMINAL DISPLAY	ACTION
"CREDIT....SALE ACCOUNT?"	Press the <FORCED> key.
"CREDIT...FORCED, ACCOUNT?"	Swipe the credit card, or manually key in the account number and expiration date.
"CREDIT...FORCED, AMOUNT?"	Enter amount of sale (no need to press decimal).
"ENTER AUTH. NO"	Enter authorization number obtained through voice authorization.
"APPROVED OFFLINE"	Receipt prints. Terminal returns to original prompt, "CREDIT....SALE, ACCOUNT?"

ADDING TIPS (RESTAURANT ONLY)

TERMINAL DISPLAY	ACTION
"CREDIT....SALE ACCOUNT?"	Press the <EDIT> key.
"EDIT TIP BY: 1. TRANSACTION #"	Scroll through the different options using the <FORCED> key.
Depending on option selected, the terminal will prompt for different information.	Enter the necessary information, and transaction will be displayed. If correct transaction, press <ENTER>.
"BASE AMOUNT X.XX TIP AMOUNT 0.00"	Press <ENTER>.
"TIP AMOUNT 0.00"	Enter tip amount and press <ENTER>.
"TIP AMOUNT X.XX TOTAL X.XX"	Terminal will display next transaction, or return to tip menu. Continue with same procedure.

REPORT

TERMINAL DISPLAY	ACTION
"CREDIT....SALE ACCOUNT?"	Press the <REPORT> key.
"PRINTING"	Batch report will print default report.

BATCHING / SETTLEMENT

TERMINAL DISPLAY	ACTION
"CREDIT....SALE ACCOUNT?"	Press the <BATCH> key.
"CHOOSE HOUSE: 1. ALL"	Use the <FORCED> key to scroll through options. Make selection by pressing <ENTER>
"DIALING, 1800-----"	Terminal will print detailed batch report.

DEBIT CARD SALE WITH PIN PAD

TERMINAL DISPLAY	ACTION
"CREDIT....SALE ACCOUNT?"	Press the <PAYMENT MODE> key until terminal displays the following prompt:
"DEBIT....SALE ACCOUNT?"	Only swipe a debit card (it cannot be keyed in manually).
"DEBIT....SALE AMOUNT?"	Enter amount of sale (no need to press decimal).
"ENTER PIN ON PIN PAD"	Have the card holder enter the pin number on the pin pad.
"DIALING, PROCESSING, APPROVED"	Receipt prints. Terminal returns to original prompt, "CREDIT....SALE, ACCOUNT?"

SETTING DEFAULT REPORT

TERMINAL DISPLAY	ACTION
"CREDIT....SALE ACCOUNT?"	Press the <MENU/ESC> key.
"MENU SCREEN: 1. REPORTS"	Press <ENTER>.
"REPORTS: 1. DEFAULT REPORT"	Press <2>.
"CURRENT REPORT: 1. CONDENSED REPORT"	Use the <FORCED> keys to scroll through the different options and press <ENTER> to make selection.
"CHOOSE EDC TYPE 1. ALL"	Again, scroll through the different options, and press <ENTER> to make selection. Do this for all given options.
"SET CURRENT DEFAULTS ENTER=Y, ESC-N"	Select YES to save all options selected. Select NO to leave previous options selected.

FUNCTION KEYS

F1 _____

F2 _____

F3 _____

F4 _____



QUICK REFERENCE GUIDE
NURIT 2085
NURIT 3010